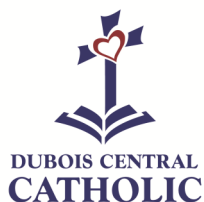
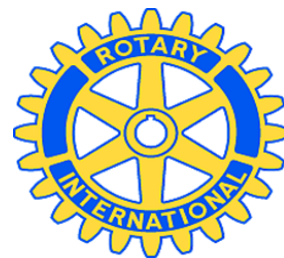


DuBois Central Catholic Rotary Tuition Rebate Program



PO Box 567
200 Central Christian Rd.
DuBois, PA 15801
(814) 503-7073 Phone
(814)371-3215 Fax
rotaryrebate@duboiscatholic.com



REGISTRATION INFORMATION

Once again it is time to register for the Rotary Tuition Rebate Program. **Everyone who intends to use the program must register each school year.** This is necessary due to changes in information from year to year, such as distribution method, child's grade, address, phone #, etc.

Please return this form to the Rotary Office **ASAP**, as the form must be on file before any orders are placed for the next school year. If you have any questions, please call the Rotary Office at 814-503-7073 or email rotaryrebate@duboiscatholic.com

All participants in the program will have three options to choose from for how they would like to receive their earned rebates. The rebates earned for a particular school year will be distributed prior to the tuition billing statements (typically in July) being mailed to the families. Rebates are earned from June 1st through May 31st and are applied to the follow year's tuition.

• **Rebate Options:**

- 1) **Rebates Applied to Tuition.** Can be applied to one or more particular children/families.
- 2) **Rebates donated to DCC.** These donations are tax deductible.
- 3) **Rebates as a Cash Payout.** A check will be issued directly to you less a \$35 check fee.

• **Distribution of Orders:**

If you have children attending the school, please list names and grades they will be entering. Please note if your child is a future student.

- 1) **Distribution to Student.** Orders will be sent home on Thursdays with your students. Elementary students orders will be given to them by their teachers. Middle and High School students will be called to the office to pick up their orders.
 - 2) **Pick Up.** Orders can be picked up in the rotary office during Walk In Hours listed on monthly calendars. Calendars can be found at <http://www.duboiscatholic.com/rotary-tuition-rebate-program/>
- If you have **family and friends** who would like to help you with your tuition, please ask them to fill out the registration form to set up their own account. If they set up their own account, they will receive their orders in their own envelope, but their earnings will go to the account they indicated on their registration form. They may also order certificates directly from you, in which case you will receive their order in your envelope.

Policies of the Rotary Tuition Rebate Program

- 1) The Rotary Rebate Program will run weekly, except in summer and during holidays. A holiday and summer schedule will be published. Any questions about the Rotary Rebate Program should be directed to the Rebate Coordinator, Paula Sliwinski, 814-503-7073 or email rotaryrebate@duboiscatholic.com. This program has been made possible through funding from the DuBois Area Rotary Club. *There will be an Administrative fee for processing orders of 1%. If you opt to receive your rebates as a cash payout there is also a \$35 check fee. Rebates can only be received at the end of the program year.*
- 2) You must fill out a registration form for each new school year. This form must be on file in the Rotary Office before any orders can be accepted. Family or friends may help you with your tuition reduction by ordering certificates on your order form, or by registering for their own account. **Your name** (not the student's name) is your account number. **Please make sure the name of the person who holds the account is on the order form.**
- 3) Cash and checks are the only accepted forms of payment. Checks are to be made payable to DCC.
- 4) **Anyone writing a N.S.F. check will incur a fee of \$30.00 to be paid to DuBois Central Catholic. After two N.S.F. checks are tendered on your rebate account, only cash, money orders or cashiers checks will be accepted. No further checks will be accepted for purchase of certificates for that account. If you have any outstanding amounts (returned check fees or N.S.F orders) at the end of the school year the outstanding balance will be deducted from any rebates earned. Anyone purchasing certificates using Presto Pay that results N.S.F. will incur a fee of \$30.00. After two N.S.F purchases on your Presto Pay account your Presto Pay account will be locked and you will have to purchase certificates using cash, money orders, or cashiers checks.**
- 5) The rebates earned on your account will be made available during registration in the following school year (i.e. rebates earned during 2019 - 2020 school year will be deducted from tuition for the 2020 - 2021 school year or distributed according to the instructions on your registration form). Any discrepancies must be brought to the attention of the Rebate Coordinator within 30 days of the statement date.
- 6) If you wish to change how your rebate monies are distributed, you must fill out a new registration/agreement form. Otherwise, the monies will be distributed as indicated on your initial form.
- 7) Certificate orders will be given to parents only, unless a Disclaimer of Responsibility form has been signed. This must be done for each school year before certificates will be released to your child. These forms will be kept on file.
- 8) All completed order forms are **due by Monday at 9:00 am** to the Rotary Office. No late orders are accepted. If an order is submitted late, it will be held for the next week. Orders are processed every Monday and will be available on Thursday afternoon from 2:00-2:45 pm or Friday morning from 7:45-9:00 am or Friday afternoon from 2:00-2:45 pm during the school year in the rotary office. If a child is designated to bring certificates home, the certificates will be given to them Thursday afternoons.
- 9) The gift certificates are just like cash. Neither DuBois Central Catholic nor the Rotary Tuition Rebate Program Coordinator is responsible for lost or misplaced certificates. Also, please pay close attention when ordering certificates as they cannot be returned if you purchase the wrong certificate.
- 10) The certificates can be used just like cash or a check at the participating stores. Certificates may have an expiration date varying from six months to two years. Some stores limit the amount of change that can be returned from a certificate purchase. Please make note of the restrictions listed on the certificate order form.
- 11) If you do not complete a registration form but submit orders by placing the order you agree to all of the terms and conditions of the program. Rebates earned will be applied to tuition.

2. RETAIL REBATE AGREEMENT:

DuBois Central Catholic offers the opportunity to purchase certificates or gift cards that can be used to make purchases at various retail establishments. The purchaser pays face value for the certificates or gift cards, while the retailer agrees to apply a discount or rebate on the purchases of those certificates or gift cards. The remaining discount or rebate amount, less administrative costs of the program, belongs to the purchaser. The purchaser can have these discounts/rebates credited to a tuition account for the benefit of particular students, agree to donate these discounts/rebates to the DuBois Central Catholic, or elect to receive the cash value of the discounts/rebate personally, in which case, the DuBois Central Catholic will pay the purchaser an amount equivalent to the discounts/rebates earned, less administrative costs.

I/We, as purchaser(s) of the certificates or gift cards that are subject to this Agreement, hereby agree and determine as follows:

Please initial boxes you select:

TUITION OPTION: I/We designate the following percentages of any rebates received as a result of certificate and gift card purchases under this agreement to be credited to the tuition account of: (you may choose up to 4 tuition accounts)

_____% to _____ (family name and phone#)
_____% to _____ (family name and phone#)
_____% to _____ (family name and phone#)
_____% to _____ (family name and phone#)

DONATION OPTION: I/We designate ____% of any rebates received as a result of certificate and gift card purchases under this agreement as a contribution to the DuBois Central Catholic (**tax deductible contribution**).

CASH OPTION: I/We elect to be personally paid ____% of any of the rebates/received as a result of the certificates or gift cards that I/We purchase under this Agreement.

3. DISTRIBUTION METHOD:

DISTRIBUTION TO STUDENT. Complete this portion **ONLY** if you would like your child to bring your certificates home. Your child will **ONLY** receive the envelope of certificates ordered under your account number. Certificates will not be sent home with your child if you do not sign this disclaimer. You may assign a second child in the event that the first child is not available to receive your certificates.

I AUTHORIZE THE ROTARY TUITION REBATE PROGRAM COORDINATOR TO RELEASE MY GIFT CERTIFICATES TO MY CHILD. I WILL NOT HOLD DUBOIS CENTRAL CATHOLIC OR THE COORDINATOR RESPONSIBLE FOR ANY LOST OR MISPLACED CERTIFICATES.

Child's name _____ Grade/Room # _____

Your Signature _____ Date _____

PICK UP. I will pick up my certificates in the Rotary Tuition Rebate Office

Your Signature _____ Date _____

4. POLICY AGREEMENT: I have read, understand and will abide by the policies of the Rotary Tuition Rebate Program.

Your Signature _____ Date _____

If you are participating in this program but your child is not yet enrolled into the school system, your participation in no way implies automatic enrollment into the DuBois Central Catholic. Enrollment is a function of Administration and not the Rotary Tuition Rebate Program. If you should choose not to follow through with enrollment, all monies accrued in your account can be distributed per your instructions, once a modified registration agreement form is received.

Questions and Answers on the Rotary Tuition Rebate Program

Is this another Fund Raiser?

No! This is a program designed to help reduce your tuition. This is not a fund raiser and you will not be asked to sell anything.

How much will it cost me to participate in this program?

Nothing! You don't have to buy anything extra, you don't pay a penny more, and you can make your purchases whenever YOU choose. The reason for its effectiveness is simple: families receive the rebate by making purchases that they would make anyway for groceries, clothing, etc.

Are there any tax considerations involved? If you choose to donate all or a percentage of your rebate earnings to the DuBois Central Catholic then your donated amount is **tax deductible**. If you use your earnings for a tuition account or if you receive your rebate money personally, that portion of your rebates is **not tax deductible**.

Why is this also referred to as SCRIP?

Scrip is a term that means "substitute money". When we purchase scrip, we are purchasing negotiable gift certificates that are used just like cash.

What merchants are participating in this program?

A list of merchants both locally owned and national companies are available for your review. You will see the company name, the certificate amount and the percentage that will be the "rebate" that you will receive. Also listed are any restrictions that the companies may have.

Will there be more local companies participating in the program?

We hope so! If you own a company or know someone who does and would like to participate, please ask for a business packet. This packet will contain necessary forms and information. It is a win/win situation for the retailers and your family. The retailers receive their money up front and your family receives a rebate on the tuition cost.

How does the money go toward my family's tuition?

When you purchase your scrip (or gift certificates), the percentage goes directly into your family's account. For example, you purchase \$100.00 worth of grocery scrips (you pay the face value of the scrip), your account is credited with the rebate percentage offer for that particular certificate (5% would equal \$5).

If a family does not have a child in the system, can they buy certificates and have the rebates go toward my family's tuition?

Yes, they may purchase certificates and designate the money to anyone's account. This is a great opportunity for grandparents and other family members to help with your families' tuition cost. The easiest way for your family to receive the rebate is to include their certificate order on your order form. Then no additional paperwork will be required. Otherwise, they will need to fill out their own registration form so that your family receives the proper credit.

Who do we call and where do we buy the scrips that we want?

Orders are due by Monday at 9:00 am to one of the school offices. No late orders are accepted, but can be held for the next order date. Orders are processed every Monday and will be available on Friday until **3:00** pm during the school year. If a child is designated to bring certificates home, the certificates will be given to them, otherwise the certificates will be in the Rotary Tuition Rebate Office or Business Office for you to pick up. If you are unable to pick up your order at the designated time, please call the Rotary Office at 503-7073.

What happens when Monday is a holiday or if school is not scheduled?

The program may not run that week. We will publish a monthly calendar indicating the weeks the program will run. The calendar will be available on the school website and in the Rotary Office. We will still offer walk-in hours where you can walk into the Rotary Office and purchase certificates that we have on hand during weeks there is no order.

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Does this program run all year or end in the summer?

The program will run weekly during the school year, unless otherwise noted on the monthly calendar. There will be walk in hours available throughout the summer months. All rebates earned on or after June 1st will be distributed for use for the following school year.

Does this program really work?

Yes! During previous school years families have earned over \$140,000 in tuition rebates for their coming school year.

Is it really FREE MONEY?

Yes! You are spending money at the grocery store and need to put gas in your car. Every time you buy certificates from us your account gets money. If you order \$100 worth of certificates, you receive \$100 worth of certificates, but your account has earned money, FREE MONEY.

Can I buy certificates without placing an order?

Yes! We have walk-in hours available so that you can stop in and purchase certificates that we have on hand. We usually have the grocery stores and gas certificates available. You do not need to fill out an order form, we have those in the Rotary Office. This method of receiving certificates is called “Advance Orders” or “Walk-in Orders”. You receive rebates for these orders just like when placing a regular Monday morning order. So if you forget to order, or just run out of certificates because you miscalculated what you needed, you can stop into the Rotary Office and purchase the certificates that we have on hand.

Why is this called the Rotary Tuition Rebate Program?

The Rotary Club of DuBois is very active in this community and abides by the motto of “Service above Self”. They have been very generous and have agreed to fund this program. They understand the value of education and the impact that it has and will have in our community. They know that this program is a wonderful opportunity for the families, regardless of their income, to help educate their children. They have seen first hand the caliber of our students while interviewing them both for the RYLA program and for the college scholarships that they award. Please take a moment of your time to thank this wonderful club and its members, who continues to do so much within this community.

How do I receive information about the program?

We have several methods for you to stay up-to-date: the periodic newsletter, the school web-page (www.duboiscatholic.com), and our email list (email rotaryrebate@duboiscatholic.com and ask to be added).

Who do I call with questions?

Paula Sliwinski is the Rotary Tuition Rebate Coordinator; you can call the Rotary Office directly at 814-503-7073. You can also email your questions to rotaryrebate@duboiscatholic.com.

How can I sign up today?

It’s easy. Please download the Raise Right app and use DuBois Central Catholic’s Enrollment Code to make your account. Enrollment Code: 76929EF138L3 You will also need to fill out and submit this registration and agreement form before placing any orders. Any questions, please email rotaryrebate@duboiscatholic.com