

### School Volunteer Chart

This chart is to be used by the Principal to determine what documentation is needed for each type of volunteer for the school to be in compliance with the Diocesan Safe Environment Policies. Any questions can be directed to Cindy Zemcik at 814-824-1195.

Regular Volunteer	Occasional Volunteer
Coach (unpaid)	Class Activity
Assistant Coach (unpaid)	Class Celebration
Recess Aide	PTO in-school activity
Tutor	Ticket Seller/Taker
Classroom Assistant (Room Parent)	Helper on day of Concert
Library Assistant	Helper on day of Assembly
Cafeteria Aide	Book Fair Worker
Chaperone for Field Trips or Service Projects	Health Fair Worker
Band Parent	Career Day Worker
School Office Aide	Reader in a classroom
	Santa Shop Worker

The following people are considered **School Visitors**: Assembly Presenters, Guest Presenter in a classroom, Guest reader in a classroom, Parents sharing a Birthday Lunch with their child. Provided that visitors are never unaccompanied in the school building or classroom and are never in a position of care, supervision, guidance or control of children, they DO NOT need clearances.

Revised March, 2018